

## Weston Under Wetherley Parish Council

Minutes of the Council Meeting held at 7:40pm,  
20<sup>th</sup> June 2017, St Michael's Church

**Present:**

Councillor Jeff Arnold (Vice Chairman)  
Councillor Jenny Arnold  
Councillor John Hammon

Councillor Pam Redford (Chairman)  
Councillor Wallace Redford

**In Attendance:**

Jane Chatterton Clerk & RFO

**Villagers: 2**

**5. Apologies**

There were no apologies for absence.

**6. Declarations of Interest:**

There were no declarations of interest.

**7. Minutes**

The minutes of the Parish Council meetings held on 8<sup>th</sup> March 2017 and 4<sup>th</sup> April 2017 were approved and the minutes were signed by the Chairman.

**8. Public participation**

The Chairman suspended the Standing Orders.

**Grit Bin**

It was noted that the grit bin on Sabin Drive had a broken lid. The villager had repaired the bin and taped down the lip, it was acknowledged that the bin did not require replacement for now.

**Mowing**

Villager asked if any response had been received in relation to the damaged to trees caused potentially by mowing/strimming.

It was noted that some trees around the Jubilee bench area had died from the damage and needed removing and the trees replacing.

**ACTION:** Agenda item for July's meeting for discussion with a view to replacement of trees. Types of trees previously planted to be obtained.

The Chairman reinstated the Standing Orders.

**9. Councillor's reports and items for future Agenda**

To receive reports from County Councillor Cllr. Wallace Redford and District Councillor Cllr. Mrs Pam Redford.

### **White lining**

Councillor Wallace Redford updated that white lining of roads had occurred in Weston.

### **HS2**

There was no update on HS2. A Community Benefit Fund meeting was taking place on 6<sup>th</sup> July. Representatives from HS2 were attending the seminar and providing information on how to put together a claim.

As previously discussed Weston would like funding towards a footpath/cycle path to run from Weston to Cubbington. Further feedback would be made once known.

### **Leisure Centres**

Councillor Pam Redford updated on the renovations of the leisure centres and these were moving well. Everyone Active would manage the leisure centres and supply equipment.

### **Tower Blocks**

Following the fire in Glenfell Tower, Kensington WDC were now checking all flats and reviewing fire safety procedures. Any issues found would be addressed.

### **Development**

Councillor Pam Redford updated that inspectors were reviewing documentation and a decision would be reached late summer, early autumn. Recommendations had gone to officers. Development of the land at Kings Hill was included.

The figures for housing need were being looked at as these predicted figures included figures from university students living in the area only during their courses (3 years) and not staying.

It was noted that if HS2 goes ahead then this work will take president and development of Kings Hills would wait.

## **10. Correspondence**

An update had been received from Peter Haines in relation to the Weston Open Gardens for the National Garden Scheme (NGS), June 10<sup>th</sup> and 11<sup>th</sup>.

Mr Haine's report detailed the following:

It's pleasing to report that, despite the rather cool and windy weekend, the Open Gardens team had over 600 paying visitors through our gardens during the weekend. That represents more than £3000 raised for NGS charities. In addition, Glynis and her excellent team of helpers (Jill, Liz, Racheal, Sue, Mandie, Laura, Linda, Doris, Dee, Izzy and Jane) raised a further £1500 from the sales of wonderful teas and cakes (thanks to everyone who donated cakes, too!). The raffle made £350, and our craft stall fees a further £100. Some of the gardens also grew and sold plants, raising a further £600 for charities they chose.

The Open Gardens Team has decided to donate £50 to the Weston Tots and Babes who are such an important part of the life of the village, and £100 towards the expenses of printing the

newsletter, without which some would never get to hear what is going on around our village! The remaining balance will be divided equally between St Michael's Church (for the upkeep of this heritage building), the charity Thrive (to support disadvantaged and disabled people, and people with mental illness in the midlands to find a new purpose in life through gardening and horticulture), and the Warwickshire and Northamptonshire Air Ambulance (to help maintain their service, which receives no government funding).

Heartfelt thanks from the team to everyone who helped make the event such a success. Of course our gardeners work very hard to create the gardens, but without others in the community who helped with the parking, collection of entrance fees, sale of raffle tickets, making and serving teas, and so many other small things that make a difference, this would count for nothing!

Also nice to report the number of visitors who praised not only the joy of the gardens they visited, but the quality of the teas, the wonderful views across the Warwickshire countryside our route around the gardens offered, and how well the parking was managed!

- ACTION:** (i) The update to be included on the Village Website.  
(ii) A letter of congratulations to be sent to the team.

## 7. Finance

7.1 to approve payments: -

Payments (Current Account)				
Date	Reference	Payee	Details	Value
05.05.17	BACS	Village Hall	April 2017 Room Booking Fee	£20.00
30.04.17	BACS	Village Hall	May 2017 Room Booking Fee	£20.00
30.04.17	BACS	Village Hall	October 2017 Room Booking Fee	£20.00
30.04.17	BACS	J Chatterton	Clerk's Salary April's 2017	
30.04.17	BACS	HMRC	April Tax Payment for Clerk	£
30.04.17	BACS	J Chatterton	Office allowance & expenses April	£10.00
30.05.17	BACS	J Chatterton	Clerk's Salary May 2017	
30.05.17	BACS	HMRC	May Tax Payment for Clerk	£
30.05.17	BACS	J Chatterton	Office allowance & expenses May	£10.00
30.05.17	BACS	WALC	Subscription	£121.38
30.06.17	BACS	J Chatterton	Clerk's Salary June 2017	
30.06.17	BACS	HMRC	June Tax Payment for Clerk	£
30.06.17	BACS	Jane Chatterton	Office allowance & expenses June	£10.00
22.05.17	BACS	Zurich Insurance	Parish Council Insurance	£180.32
30.05.17	BACS	SPS	Payroll Service	£102.00
20.06.17	BACS	J & J Arnold	Reimbursement Litter pick equipment	£23.94

**RESOLVED THAT** the above payments were approved.

## 7.2 Receipt

The Clerk updated that the half yearly precept and grant had been received (£4,759.31).

**RESOLVED THAT** the precept and grant be noted.

**8. Parish Council Insurance**

The Clerk confirmed that the Parish Council insurance had been renewed with Zurich at a cost of £180.32, a small saving on last year.

**RESOLVED THAT** the Parish Council Insurance renewal be noted.

**9. Transparency Fund**

Parish Councils were able to apply to the Transparency Fund for 2017-18. It was noted that this was the final year that the fund would be available to help parish councils meet the burden of compliance to the Transparency Code.

**RESOLVED THAT** an application to the Transparency Fund be approved.

**10. Grant Application**

A grant application had been received from The Parish Plan Committee for the sum of £150 for the purpose of Village habitat improvement associated with the Princethorpe Woodlands Living Landscape Project.

This project had been endorsed by the Parish Council in March 2017.

It was noted that the plan submitted in support of the application was incorrect. A new updated plan was requested.

**RESOLVED THAT**

- (i) Parish Plan Committee send an updated plan to the Clerk.
- (ii) Once received that Clerk forward the plan and planting list to WDC and CCC.
- (iii) The grant to be paid upon approval of the plan and planting list from WDC and CCC.

The Chairman reported that correspondence had been received from a villager complaining about the planting of wildflowers in Bostock Close. The situation would be monitored.

**11. Planning**

There were no Planning Applications for discussion.

**12. Gates**

Discussion took place in relation to the planters at either end of the village and the care of the area around the "Gates".

The planters were purchased with a grant from the Parish Council. The Conservation Group had volunteered to plant with flowers the first time and this had fallen to them since.

It was noted that the planters needed to be kept updated and currently there was long grass covering them.

**ACTION:** Advert to be placed on the website and in the newsletter asking for volunteers to keep the grass around the planters cut and tidy and to update and water the planters. The plants would be paid for by the Parish Council.

### **13. Village Website**

After discussion it was agreed to continue with the current arrangements for updating the Village Website.

**RESOLVED THAT** any updates to be sent to the Clerk and these would be actioned by either the Clerk or Nick Harrington within 3 days of the request.

### **14. Councillor Vacancy**

The Clerk updated on the Councillor vacancy. The Clerk notified the Electoral Services on 17<sup>th</sup> May 2017 of Nick Harrington's resignation. A Notice Under Local Government Act, 1972 (section 87(2)) was displayed which set out the legal position with regards to appointing a new Councillor. Rule 5(2) of the Local Elections (Parishes and Communities) (England and Wales) Rule 2006 applied.

The notice was displayed from 17<sup>th</sup> May 2017 and the 14 day period ended at midnight on 8<sup>th</sup> June 2017. Acknowledgement was received from Electoral Services on 9<sup>th</sup> June that no election was required and PC could proceed via co-option.

The Co-option Form was attached for review/approval.

A Notice was to be displayed on the website and noticeboard. Application forms were available from the Clerk at [westonpc@gmail.com](mailto:westonpc@gmail.com)

Suggested timeframe:

- Commence advert w/c 12<sup>th</sup> June 2017
- Closing date for applications – Friday 30<sup>th</sup> June 2017
- Shortlisting to take place w/c 3<sup>rd</sup> July 2017
- Allocate a slot to 12<sup>th</sup> July's meeting inviting shortlisted candidates to speak in support of their application (3 minutes per candidate)
- Confidential session at the end of the July's meeting to vote and co-opt a new councillor

**RESOLVED THAT** the update be received and the to proceed with co-option to fill the vacancy.

### **15. Next Meeting**

The date of the next meeting was confirmed as **Tuesday 12<sup>th</sup> July 2017** at 7:30pm at St Michael's Church.

Meeting closed at 8:30pm

SIGNED BY THE CHAIRMAN  
AT THE MEETING

12<sup>th</sup> July 2017